



## **Virginia Cattlemen's Association Summer/Fall Internships:**

**Deadline: April 9, 2021 for summer internship**

**May 7, 2021 for fall internship**

### **WHAT:**

- Paid internship opportunity with the Virginia Cattlemen's Association
  - o Full-time (40 hours/week) and part-time (20 hours/week) applicants will be considered
  - o Compensation: \$10/hour

### **WHEN:**

- Summer Internship (10 weeks) (May-August)
- Fall Internship (12 weeks) (September-November)

### **WHERE:**

- VCA Headquarters in Daleville, VA

### **WHO:**

- Open to all undergraduate students with an interest in beef cattle
  - o Preference may be given to upperclassmen

### **HOW:**

- Submit application packet to Teresa Volk ([tvolk@vacattlemen.org](mailto:tvolk@vacattlemen.org)) by deadline
  - o Requirements:
    - Application
    - Resume
    - Contact information for 2 references (letters not needed)
  - o Optional: Cover Letter
  - o We will contact you if you are selected for an interview

### **DESCRIPTION:**

The Virginia Cattlemen's Association (VCA) was organized in 1944 and chartered in 1953 to promote the profit potential of Virginia's cattle industry. The early objectives of VCA were to promote more effective marketing from the farm to the consumer and to present cattlemen's views to the legislature on the state and local levels. These primary objectives provide the basis for most of VCA's activities today.

In addition to marketing, VCA works for Virginia's cattlemen in many areas, including: media relations, producer information, sponsorship of educational seminars for cattlemen, administrative support for Virginia's Beef Checkoff Program, and coordination of activities with cattle related organizations in Virginia.

VCA is looking for summer and fall interns who are passionate about Virginia's beef cattle industry and interested in learning more about how the Association serves producers. Interns will be exposed to the inner workings of VCA's marketing and legislative work. Interns will also learn about media relations, member management and how VCA works to serve Virginia's cattle industry.

Intern responsibilities will include assisting with research projects, providing VCA's office with administrative support, representing VCA at sales and local cattlemen association meetings, and additional duties as assigned. Work-related travel will be reimbursed.

**Virginia Cattlemen's Association Summer/Fall Internship Application:**

**Name:** \_\_\_\_\_

**University:** \_\_\_\_\_

**Estimated Graduation Date:** \_\_\_\_\_

**Cell Phone Number:** \_\_\_\_\_

**Which internship would you like to be considered for (choose one):**

**Summer                      Fall                      Both**

**Would you prefer to work \_\_\_\_ part-time (20 hours/week) or \_\_\_\_ full-time (40 hours/week)?**

**Please describe why you are interested in interning with the Virginia Cattlemen's Association (VCA).  
(250 words or less):**

**What do you see yourself doing in 5 years? (250 words or less):**

**Please list or describe any relevant cattle experience you have and what you have learned from it.  
(250 words or less):**

**Please list or describe any relevant leadership experience you have and what you have learned from it. (250 words or less):**

**Describe an issue you believe is currently impacting Virginia cattle producers and how VCA might be able to help. (No word limit):**

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**Reference Contact Information:**

**Reference 1**

- Name \_\_\_\_\_
  - Phone Number \_\_\_\_\_
  - Email Address \_\_\_\_\_
  - Relationship (Brief description of how you know them) \_\_\_\_\_
- \_\_\_\_\_

**Reference 2**

- Name \_\_\_\_\_
  - Phone Number \_\_\_\_\_
  - Email Address \_\_\_\_\_
  - Relationship (Brief description of how you know them) \_\_\_\_\_
- \_\_\_\_\_

**Be Sure To Include:**

- Completed Application
- Reference Contact Information
- Resume
- Cover Letter (optional)