

Job Announcement
Executive Director
Virginia Cattlemen's Association



Reports To: Virginia Cattlemen's Association Executive Committee

Principal Role: Provides staff leadership and administration for VCA, assuring that all organizational efforts are carried out to the best of the organization's ability and operating policy. Provide progressive leadership of grassroots supported VCA cattle marketing and Ag Policy efforts. Selected applicant will be the primary voice for Virginia's cattle industry in the media, legislative, regulatory, membership and cattle marketing arenas. Provide support for all local & regional affiliated producer associations, VCA committees and councils. Serve as cattle industry liaison to industry partners.

Education/Vocational Experience:

- B.S. Degree Animal Science or educational emphasis beef/livestock production
- Prefer two years in related field
- Small Business/Management of employees
- Awareness of current agricultural laws, issues, and events

Preferred Personal Qualifications/Background:

- Excellent knowledge of agriculture and the cattle industry
- Experience in managing operating and administrative budgets
- Has demonstrated strong time management and multi-tasking skills
- Ability to provide management direction through effective leadership, supervision, and staff delegation.
- Demonstrate a pleasing personality, motivation, and initiative in the position as well as history of successful collaboration with other industry stakeholders
- Excellent oral and written communication skills
- Ability to understand industry trends and develop and implement new programs and partnerships within and apart from the cattle industry
- Excellent computer skills including word processing, spreadsheets, PowerPoint, QuickBooks, Excel and Social Media.
- Ability to work in dynamic and challenging environment
- Must be willing to travel both in and out of state as needed.
- Genuine self interest in the Cattle Industry
- Continue VCA's support of the National Cattlemen's Beef Association
- Committed to team development and leadership

Compensation

- Salary commensurate with experience

Job Description

A complete Job Description is available at www.vacattlemen.org

Please send resume with three references and cover letter by October 15, 2020 to: Teresa Volk via email at tvolk@virginiacattlemen.org